

**City of Chilliwack**  
**ACCESSIBILITY and INCLUSION ADVISORY COMMITTEE**  
**MINUTES OF MEETING**  
**MONDAY, MARCH 27, 2023 – 4:00 pm**  
**DOGWOOD ROOM / Held Electronically**

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**Council Members:**

Councillor Jason Lum, Chair  
Councillor Jeff Shields, Vice-Chair

**Accessibility and Inclusion Advisory Members:**

Julia Lamb, Community Advocate and Chair of Disability Alliance BC  
Anya McRae, Community Member  
Debbie Denault, Plain Language Specialist  
Glenda Standeven, Author and Motivational Speaker  
Katie Bartel, Chilliwack District Parent Advisory Council  
Alyson Seale, Associate Professor, University of the Fraser Valley  
Saylesh Wesley, Aboriginal Education Enhancement and Learning Support Teacher  
Jim Ryan, Certified Accessibility Professional and Rick Hansen Foundation Ambassador  
Matt Yeomans, Chilliwack People First, President  
Leah Kelley, Writer/Consultant, UBC Faculty of Education  
Sheralie Taylor, Ministry of Social Development and Poverty Reduction  
Zeeshan Khan, Educational Assistant, SD33

**City Staff:** Jamie Leggatt, Director of Communications, Staff Liaison  
Trish Alsip, Recording Secretary

**Guests:** Angela Vermeer, Co-Advisor, Chilliwack People First  
Misty-Jo Crawford, Co-Advisor, Chilliwack People First

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<b>1. CALL TO ORDER</b>
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Councillor Lum was Chair, called the meeting to order at 4:05 pm and provided territorial acknowledgement.

**1. CALL TO ORDER (continued)**

A. McRae, Community Member, joined the meeting at 4:07 pm.

The Chair welcomed the committee and round table introductions were made.

A moment of silence was held for Judy Heumann, widely regarded as ‘the mother’ of the disability rights movement, who passed away on March 4, 2023. Committee members shared a few words about Judy’s impact.

**2. ADOPTION OF AGENDA**

Moved / ) That the Agenda for the Accessibility and Inclusion Advisory  
Seconded ( Committee of Monday, March 27, 2023 be adopted as circulated.

Carried unanimously

**3. ADOPTION OF MINUTES**

**4. PRESENTATION / DELEGATION**

**5. OLD BUSINESS / ACTION ITEMS**

**6. NEW BUSINESS**

**1. Meeting Process / Decorum**

A brief overview of the meeting process and general meeting decorum was provided.

**2. 2023 Meeting Schedule**

The 2023 Meeting Schedule was provided for information.

<b>6. NEW BUSINESS (continued)</b>
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**3. 2023 Membership List**

The 2023 Membership List was provided for information.

**4. 2023 Terms of Reference**

The 2023 Terms of Reference (TOR) was provided with a brief outline specific to this committee. Members discussed and made the following amendments:

1. On page 2 under Membership, Composition, change the number of voting members appointed by Council from ten (10) to twelve (12).
2. On page 2 under Membership, Selection Process, remove the quotation marks around the word "lived".

Moved / ) That the 2023 Terms of Reference for the Accessibility and Inclusion  
Seconded ( Advisory Committee be amended; and further, that the Terms of  
Reference be adopted as circulated.

Carried unanimously

The Committee discussed the following:

- establishing a committee code of conduct
- continuity of selection process and committee selection to ensure inclusivity
- members connecting regularly
- road map / work plan
- homework between meetings
- future agenda items

<b>6. NEW BUSINESS (continued)</b>
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**5. Committee Values**

Julia Lamb, Community Advocate and Chair of Disability Alliance BC, provided a presentation with respect to the Committee's work to create a Code of Conduct which will include ensuring a committee culture that supports inclusion, respect, and collaboration through shared values and mission.

J. Lamb facilitated a discussion regarding the following:

Committee Values:

- Respect
- Time/keeping on time
- Acceptance
- Self-determination
- Trust
- Open to learning
- Humility
- Collaboration
- Accessibility in all areas, including policies and processes
- Valuing different perspectives
- Safety
- Engagement
- Gratitude
- Contribution

Mission ideas:

- Community engagement/connecting with the community
- Having our voices heard
- Equal opportunities
- Visibility and representation
- Low barrier/universal design
- Collecting feedback from the community
- Educating Council, business owners and the community
- Policies

**6. NEW BUSINESS (continued)**

Due to time constraints, committee members will give thought to the last category 'Taking Care of Each Other' in the Code of Conduct as a homework item. A Committee Values document will be provided for the committee to review and provide any further comments.

A request was made for a copy of the Mayor's Task Force on Inclusiveness, Diversity and Accessibility (MTFIDA) Action Plan and a progress report; staff noted the MTFIDA Action Plan and a progress report will be provided to the Committee.

Chair Lum thanked the members and provided closing remarks.

**7. UPDATES FROM COMMITTEE MEMBERS**

**8. INFORMATION**

**9. NEXT MEETING**

The next meeting will be held on Monday, May 29, 2023 at 4:00 pm in the Dogwood Room and via zoom.

**10. ADJOURNMENT**

There being no further business, the meeting adjourned at 5:40 pm.

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Chair